

# APSSP

Association of Professional Student Services Personnel


## Halton Catholic Chapter Executive Update Report Spring 2018




### Happy Spring

We hope all of our APSSP Halton Catholic members had an opportunity to relax over the March Break in order to return refreshed and ready for the last leg of this school year. We know that the physical health and mental well-being of our membership is extremely important in enabling us to fulfil our roles in supporting some of our most vulnerable students. Moving forward, the Halton Catholic Chapter Executives will be providing more updates of this nature via the APSSP website, under the Member Documents - Chapter Documents section. As an APSSP member, we encourage you to check in regularly for Provincial and Local Chapter updates. For more information about accessing the APSSP website, please see the APSSP Website & Email section of this newsletter.

### Your Halton Catholic Chapter Executive Council Representatives

 Acting President: Carol Lewis, CYC  
[Carol.Lewis@apssp.org](mailto:Carol.Lewis@apssp.org)

 Vice-President: Carol Lewis

 Treasurer: Angela Cooke, CDA  
[Angela.Cooke@apssp.org](mailto:Angela.Cooke@apssp.org)

 Secretary: Mary Maceroni, Librarian  
[Mary.Maceroni@apssp.org](mailto:Mary.Maceroni@apssp.org)

 Grievance: Mary-Jo McMahan, CDA  
[Mary\\_Jo.McMahan@apssp.org](mailto:Mary_Jo.McMahan@apssp.org)

 Public Relations: Melissa Trowsdale, Librarian  
[Melissa.Trowsdale@apssp.org](mailto:Melissa.Trowsdale@apssp.org)

### APSSP Website & Email Section

Check out the APSSP website at [www.apssp.org](http://www.apssp.org)! If you have not already done so, please ensure that you register on the APSSP website using the personal email which you provided to the Union (**not your Board email**). Once registered, you will receive access to member documents, Provincial/Local updates, and an APSSP email account. Your APSSP email will be the primary method of communication from your Provincial and Local Chapter Executives beginning in the 2018-2019 school year. Please ensure that the Halton Catholic Chapter Secretary has your updated personal email on file in order to facilitate your registration on the APSSP website. If you have any questions about how to set up email forwarding from your APSSP email to your personal email, feel free to contact the Halton Catholic Chapter Public Relations Representative. Board email will not be used for APSSP communications.

## \*NEW\* Health Benefits

APSSP, in conjunction with our provincial bargaining alliance EWAO-ATEO, transitioned to a new benefits plan on March 1, 2018. The new benefits plan provider is Manulife, and the plan is being administered through OTIP. Please remember to print, sign, and mail in your Beneficiary Designation paperwork as soon as possible.

From April 1, 2018 onward, please see the Benefits Guide available through the APSSP website, under Member Documents - Benefits, for eligibility information.

## Provincial Annual General Meeting (AGM)

The 2018 APSSP Annual General Meeting will take place on Thursday, May 17, 2018 at The Mississauga Grand Banquet & Event Centre, 35 Brunel Road, Mississauga.

This free, three-course dinner comes with a complimentary drink, APSSP swag, and the opportunity to win lots of great door prizes. We strongly encourage new and existing APSSP members to attend the Annual General Meeting. It enables you to learn more about how the Union is working for you at the Local and Provincial levels. It also provides an opportunity to network with other APSSP Chapters across the province regarding your own profession, as well as other professions represented within APSSP.

Keep an eye on your APSSP email for details and registration!

## Call for Local Chapter Executive Nominations

This year, all **Halton Catholic Chapter Executive positions** will be open for new representation. As per the *APSSP Constitution 2017*, Local Chapter Executive Officer elections "shall be held at least once every two (2) years. All elections shall be held by secret ballot" (p. 15).

In the spirit of ensuring all member groups from the Halton Catholic Chapter receive the best possible representation, we need our Executive Council to be made up of members from each discipline. We must strive to continue supporting one another in our varied roles in order to provide the best possible services within our Board. All Executive positions are currently on a two-year term, and come with an annual Honorarium.

Any interested parties should attend the Provincial AGM on Thursday, May 17, 2018, and submit their nominations via email to the Halton Catholic Chapter President by Wednesday, May 21, 2018. Elections will occur in early June 2018.

## Absenteeism

The Board has approached APSSP with instructions to remind members to take sick days only for their intended purposes. The APSSP Halton Catholic Chapter average absences for the 2016-2017 school year was above the Board average. Our current *Collective Agreement* states, "Sick leave days may be used for reasons of personal illness, personal injury, personal medical appointments, or personal dental emergencies only" (p. 9). Please ensure you use the appropriate codes and times when entering your absences into SmartFindExpress.

## Member Issues

We encourage you to review your *Collective Agreement*, available through the APSSP website and on HCDSB StaffNet, prior to contacting your Local Chapter Executive regarding any concerns or workplace issues and challenges. (i.e., If you are returning to work following a medical leave and have concerns, we encourage you to take advantage of the invitation that will be provided by the Board to have Union representation at any return-to-work meeting). Your affiliation with APSSP ensures that you are protected under the terms of the *Collective Agreement*. If you have any questions or concerns, please feel free to contact your Halton Catholic Chapter President.